SELF STUDY REPORT

SUBMITTED TO :

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE-560072

SUBMITTED BY :

GOVT. COLLEGE DEHRI

DISTRICT KANGRA-176022

HIMACHAL PRADESH INDIA

TEL : 01893-250024, FAX : 01893-250024

www.govtcollegedehri.org

MAY 2015

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EXECUTIVE SUMMARY – SWOC ANALYSIS

Govt. College Dehri, nestled in the foot hills of Shivalik range of western Himalyas came into being as a privately managed college in 1972 It is situated in the village Kutkana in Nurpur Sub Division of Dist. Kangra of Himachal Pradesh on Jassur-Talwara Road at a distance of 22 KM from Nurpur Town and 35 KM away from the famous Pong Dam on the River Beas at industrial town Terrace. It is nearly 80 KM from Dharamshala, the Dist. Head quarter of Dist. Kangra (HP). The campus is spread over an area of 25.3 Acre in sylvan surrounding that blesses it with an unmatched serenity. The built up area of the college is 2160 m^2 The green forest inspires the young generation and adds to natural beauty which augments academic atmosphere of the institution. The Nurpur town is said to have been founded by Tomar Rajput Named Jethpal from Delhi who settled in Pathankot in about A.D. 1000. The area has tremendous history and heritage with glorious past of having a great warrior Wazir Ram Singh Pathania who bravely fought the British Rule.

Affiliated to Himachal Pradesh University Shimla, the college is imparting education to rural young generation in disciplines like Humanities, Science and Commerce at undergraduate and post-graduate level. The admission to BA,B.Com and B.Sc 1st semester, of six semester degree course, is done as per H.P. University/H.P. Govt. norms. The college is fully financed by Govt. of Himachal Pradesh and is recognized by the UGC New Delhi under Section 2(f) and 12(B) of UGC act 1956 with "शस्त्र शास्त्रे च कौशलम" as its motto. The college has a team of highly qualified, dedicated and innovative teachers. With the passage of time, the institution has excelled in the sphere of academic, cultural, sports and co-curricular activities and has emerged as one of the leading institution of higher learning in Himahcal Pradesh. The total number of students admitted to the college in different courses during the academic session 2014-15 is 2670.

To serve the people of the region and country, both through education and profession, the college has followed the procedure to start professional courses like BBA and BCA from the academic session 2015-16. The college has two main buildings namely Science Block and Commerce & Arts Block. At the same time the college has set up a new administrative block. The Science Block encompasses latest lecture halls and well equipped laboratories of Chemistry, Physics, Botany and Zoology with latest equipment of respective subjects. Recently, the college has installed fire extinguishers as a safety measure for campus. The college has a well equipped information Technology lab with 02 laptop and 40 latest computers with broadband internet facility. Students can access internet laboratory during working hours. The college has a spacious library with a total number of 8120 books on different subjects and subscribes to regional and national newspaper with quarterly and monthly magazines and different journals.

In order to achieve excellence and high impact locally and globally, this college has a "Career Guidance and Counselling cell" that informs the students about the various areas open to them in the competitive world. To give special assistance to students belonging to weaker sections of society (SC/ST), the college has SC/ST cell financed by the UGC. The special classes upon various subjects are organized specially for students belonging to SC/ST communities. The college has a computer laboratory with internet facility, photocopier, fax, scanner and printer for the benefit of the students. The college has two units under National Service scheme (NSS) which inculcate social and moral values including leadership, sense of responsibility and dignity of labour among the volunteers. The college is running Red Ribbon club in order to spread AIDS awareness among youth and society. The college has also a unit of Rovers and Rangers which is doing a commendable job in generating a sense of service above self. The college has also a combined NCC units for boys and girls. The college also provides opportunities to excel in games and sports. The Old Student Association has been registered through which the old students contribute for the betterment and development of the college. Parent Teacher Association is an integral part of this

institution which acts like a bridge between the college administration and the local people for the overall development of the institution. The college has a college student central association (CSCA), the office bearers and members of which are nominated by the college administration on the basis of marks secured by students in Board/University examinations. The college is working for the establishment of UGC resource centre where the student will have an access to internet for the betterment of their career. Internal Quality Assurance Cell (IQAC) has been established in the college for the promotion of the quality of education and infrastructure as per requirement of the UGC and the NAAC. The college has been continuously pacing ahead under the patronage of the Govt. of Himachal Pradesh with creative team of 32 faculty members with total student strength of 2674 in humanities, Commerce and Science.

PROFILE OF THE AFFILIATED COLLEGE

1. **Name and address of the college:**

> **Name: Govt. College Dehri**
> **Address: Vill: Dehri, Post Office Kuthandal**
> **District: Kangra**
> **State: Himachal Pradesh**
> **Pin Code: 176022**
> **Website:www.govtcollegedehri.org**

2. **For communication:**

Name	Area/STD code	Tel. No.	Fax No.	Email
Principal **Dr. Ashith Kumar**	**01893**	**250024**	**250024**	**gcdehri@gmail.com**
Steering Committee Coordinator **Dr. Rajiv Kumar**	**01893**	**250024**	**250024**	**-do-**

<u>Residence</u>

Name	Area/STD code	Tel. No.	Mobile No.
Principal **Dr. Ashith Kumar**	**01893**	**250024**	**9418121036**
Steering Committee Coordinator **Dr. Rajiv Kumar**	**01893**	**250024**	**9418079626**

3. **Status of Institution:**

       i.   **Affiliated College** ✓

       ii.   **Constituent College**

4. **Type of Institution :**
    a.   **By funding**   i.   **Government** ✓
                      ii.   **Grant-in-aid**

iii.   **Self-financed**

iv.   **Any other**

b.   **By Gender**   **i.**   **For Men**

                            ii.   **For Women**

                            iii.   **Co-education**

By Shift   **i.**   **Regular**   ☑

                      ii   **day**   ☑

                      iii.   **Evening**

5. **Is it a recognized minority institution?**

Yes ☐   **No** ☑

6.   **Source of funding :**

               i. **Govt.** ☑

               ii. **Grant-in-Aid**

               iii. **Self-Financing**

               iv. **any other**

7. **a) Date of establishment of the college:**

Date	Month	Year
01	04	1984

b) University to which the college is affiliated (if it is an affiliated college)

H P University

or which governs the college (if it is an constituent college)

c. **Date of UGC recognition:**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2(f)	07-04-1982	
ii. 12(B)	20-05-1982	

(enclosed the certificate of recognition u/s 2(f) and 12(B) of the UGC act)

d. Details of the recognition/approval by statutory/regulatory bodies other than UGC

(AICTE, NCTE, MCI, DCI, PCI, RCI etc.) **:**   **Not applicable.**

Under Section/ Clause	Recognition/Approval details Institution/Department/Programme	Day, Month and year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv				

8. Does the University Act provide for autonomy of Affiliated/Constituent Colleges?

Yes [ ]   No [✓]

If yes, has the college applied for autonomy?

Yes [ ]   No [✓]

9. Is the college recognized

a. by UGC as a College with Potential for excellence (CPE)

Yes [ ]   No [✓]

10. Location of the college: (based on Govt. of India census)

Campus and area in Square mtr.	
Location	Rural
Campus area in Sq. Mtr	93071.7
Built up area in sq.mtr	2160

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports Facilities
- Play Ground ✓

    ➢ Play Ground ✓
    ➢ Swimming Pool
    ➢ Gymnasium

- Hostel
    ➢ Boys's hostel
        i.   Number of hostel = **01**
        ii.   Number of inmates : **15**
        iii. Facilities (mention available facilites)
              ** Girls hostel
        i.   Number of hostel = **Nil**
        ii.   Number of inmates **: N/A**
        iii. Facilites (mention available facilities) **N/A**

- Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise): N/A

- Cafeteria – **yes (Canteen)**

- Health Centre – **No**

  First First aid, Inpatient, Outpatient, Emergency care facility,

  Ambulance…….

  Health centre staff –

  Qualified doctor   Full time [ ]   Part time [ ]

  Qualified Nurse   Full time [ ]   Part time [ ]

  Facilities like banking, post office, book shops: **No**

- Transport facilities to cater to the needs of students and staff: HRTC

  Bus (Govt.)

- Animal house: **No**

- Biological waste disposal: **No**

- Generator or other facility for management/regulation of electricity

  and voltage: **No**

- Solid waste management facility: **No**

- Waste water management: **Yes**

- Water harvesting: **Yes**

12. Details of programmes offered by the institution: (give last year's data)

Sr. No.	Programme Level	Name of the Programme/course	Duration	Entry Qualification	Medium of instruction	Sanctioned student strength	Number of students admitted
i)	Under-graduate	B.A. (CBCS) RUSA	3 Years 6 Semesters	10+2 (Merit Basis)	Hindi &English	60 students per major subject	454
		B.Com. (CBCS) RUSA	3 Years 6 Semesters	10+2 (Merit Basis)	Hindi &English	60 students per major subject	121
		B.Sc. (CBCS)	3 Years 6 Semesters	10+2 (Merit	English	60 students per major	463

		RUSA		Basis)		subject	
ii)	Post-graduate	M.A./ M.Sc. (Mathematics and Economics)	2 Years 4 Semesters	Graduation	English	40	56
iii)	M.Phil	Nil	Nil	Nil	Nil	Nil	Nil
iv)	Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil
v)	Certificate course	Nil	Nil	Nil	Nil	Nil	Nil
vi)	UG Diploma	Nil	Nil	Nil	Nil	Nil	Nil
vii)	PG Diploma	Nil	Nil	Nil	Nil	Nil	Nil
viii	College has applied for BCA & BBA	Nil	Nil	Nil	Nil	Nil	Nil

13. Does the college offer self Finance Programmes ?

Yes   No ✓

if yes, how many? : NA

14. New Programmes introduce in the college during the last five year if any ?

Yes	✓	No		Number	02

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particular	UG	PG	Research
Science	Physics, Chemistry, Maths, Botany Zoology, Computer Science	Maths	
Arts	English, Hindi, Sanskrit, Geography, History, Pol.Sc., Economics, Music, Physical Education	Economics	
Commerce	Commerce		
Any other not covered above	Self financed BBA/BCA (under process)		

16. Number of programmes offered under (programme means a degree course) like BA, B.Sc, MA, M.Com

    a. annual system   :   **03**

    b. semester system :   **05**

    c. trimester system :

17. Number of Programmes with

    a. Choice based credit system | **03** |

    b. Inter/Multidisciplinary Approach | **Yes** |

    c. Any other (specify and provide detail) | |

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐   No [✓]

If yes,

a. Year of Introduction of the programme(s)……………….
(dd/mm/yyyy)

and number of batches that completed the programme | |

b. NCTE recognition details (if applicable)

Notification No.: ………………………………….

Date: ……………………………. (dd/mm/yyyy)

Validity:………………………..

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?   Yes ☐   No [✓]

Does the college offer UG or PG programme in Physical Education?

Yes ☐   No [✓]

If yes,

d. Year of Introduction of the programme(s)……………….
   (dd/mm/yyyy) | |

and number of batches that completed the programme

e. NCTE recognition details (if applicable)

Notification No.: ……………………………………

Date: ……………………………… (dd/mm/yyyy)

Validity:…………………

f. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐   No ☑

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐   No ☑

20. Number of teaching and non-teaching position in the institution

Position	Teaching Faculty						Non teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctiond/Total by the UGC/ University/ State Government	-	-	-	-	-	-	-	-	-	-
Recruited	-	-	8	2	18	4	5	4	3	-
Yet to recruit					6		2		3	
Sanctioned by the Management/Society or other authorized bodies					2		11			
Yet to recruit										

*M = Male   *F = Female

21. Qualification of Teaching staff :

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	Male
Permanent teachers							
D.Sc/C.Litt.	-	-	-	-	-	-	-
Ph.D	-	-	04	-	08	01	13
M.Phil.	-	-	04	02	09	03	18
PG	-	-	-	-	01	-	01
Temporary teacher							
Ph.D	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	01	-	01
Part-time teachers							
Ph.D	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

22. Number of visiting Faculty/Guest Faculty engaged with the College | Nil |

23. Furnish the number of students admitted to the college during the last four academic years

Caterories	Year-1 (11-12)		Year-2 (12-13)		Year-3 (13-14)		Year-4 (14-15)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	103	172	105	171	192	161	171	209
ST	5	1	06	02	09	03	09	01
OBC	578	651	290	502	608	371	227	998
General	409	738	321	697	888	297	302	753
Others	-							

24. Details on students enrollment in the college during the current academic year:

Types of students	UG	PG	M.Phil	Ph.D	Total
Students from the same state where the college is located	2525	149			2674
Students from other states of India					
NRI students					
Foreign students					
Total	2525	149			2674

25. Dropout rate in UG and PG (average of the last two batches)

UG   10%   PG   ……….

26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component= Rs. 11940/-

(b) Excluding the salary component= Rs. 2480/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐   No ☑

If yes,

a) is it a registered centre for offering distance education programmes of another University

         Yes ☐   No ☐

Name of the University which has granted such registration.

☐

b) Number of programmes offered ☐

c) Programmes carry the recognition of the Distance Education Council.

         Yes ☐   No ☐

28. Provide Teacher-student ratio for each of the programme/course offered - **1: 45 (Average)**

29. Is the college applying for

Accréditation : Cycle 1 ☑ Cycle 2 ☐ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: …………………… (dd/mm/yyyy) Accreditation Outcome/Result…….. Cycle 2: …………………… (dd/mm/yyyy) Accreditation Outcome/Result……..

Cycle 3: …………………… (dd/mm/yyyy) Accreditation Outcome/Result……..

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

| 180 |

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

| 120 |

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC: 21/10/2013 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.
AQAR (i) 16-08-2014 (dd/mm/yyyy)
AQAR (ii) 12-06-2015   (dd/mm/yyyy)
AQAR (iii) ……………… (dd/mm/yyyy)
AQAR (iv) ……………… (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information):N/A

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The Vision of the institution is to spread knowledge to implement developing technologies and inculcate moral values for the growth and development of the world and the humanity at large. The institution aims to develop the faculty for learning which can draw out the best from the students. The mission of the institution is "शस्त्र शास्त्रे च कौशलम" which means that young generation should learn more and more to get knowledge to contribute for the development of society as a whole and to protect the human beings from all kinds of evils. The mission and goals of the institute are communicated to the students, teachers, staff and other stakeholders by means of the institution's website, prospectus, P.T.A meetings, introductory classes, tutorials, through informal meetings and also displayed on the notice boards located at the various places of the college campus. The vision and mission further find their manifestation in work ethics, curricular and co-curricular activities of the college.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The College offers under graduate courses in Humanities, Science and Commerce besides M.A. in Economics and M.Sc. in Mathematics at post graduate level. The college is affiliated to the Himachal Pradesh University, Shimla. Being affiliated to the H.P. University, the syllabus and the overall guidelines are laid down by the University. The college decides about the various subject combinations to be offered to the students in the first year by taking the views of students and the teachers in to consideration. The institute develops its action plan through participative approach through various

committees, students associations and parent teachers association. The faculty members are allowed to teach the subjects that they are interested in based on their specialization at the beginning of the year/semester. The teaching faculties take regular feedback from the students regarding the difficulties faced by them and issues like ambiguity and relevance of the topics in the syllabus and help the students to deal with them.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices*?*

Being an affiliated college the curriculum is not designed directly by the college and it follows the syllabi devised by Himachal Pradesh University, Shimla. However, college teachers participate actively in framing the syllabi either as members of the Boards of Studies in different faculties or as special assignments given to them by the University. Finally the University supports the institution by providing a concrete syllabus to conduct the curriculum. At the same time the University also organizes workshops and seminars (through academic staff colleges and departments) that offer structured opportunities of acquiring skills on the subject matter for the effective translation of the curriculum by the institution. The institution in this regard also encourages the faculty members to participate in such deliberations organized by the University. The head of the institute regularly provides suggestions in the staff meetings to faculty members to improve their teaching practices and classroom management. The institute provides facilities like audio videos aids, lab equipments and other infrastructure through its own resources for the improvement of teaching learning process.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

A number of initiatives have been taken by the college for the effective curriculum delivery. The institution offers support for effective teaching through college library. The computer lab and the departments in the college are equipped with broad band facility which helps the faculty in effective delivery of the curriculum. The computer lab of the institution is equipped with latest software as per the syllabi of various classes.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?

Teaching staff participates in workshops, seminars, conferences and the other similar activities organised by various such institutes.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

College is not directly involved in the development of the curriculum; however the faculty members give their suggestions and feedback in the workshops organized by the University for the design of the curriculum. From the session 2013-14 the University has introduced CBCS and new curriculum has been designed for all the courses and the teachers from all the departments of this college were regularly in touch with the University. As the teachers in this college are transferable within Himachal Pradesh, the number of teachers who represent in the BOS varies from time to time. From 2013-14 session the institution has changed from annual system of examination to semester system as per the direction of Government under RUSA.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University) by it? If "yes", give details on the process ("Needs Assessment", design, development and planning) and the courses for which the curriculum has been developed

No curriculum for any of the courses offered is developed by this institute.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The college is able to analyze the achievement of the curriculum objectives in the course of implementation of the curriculum by the following ways:

- *End term examination results: The end term examination results of the students are tabulated and analyzed.*
- *Mid-term tests and class tests: Students are internally assessed by the subject faculties through mid-term tests, class tests and other assignments on their curriculum understanding like quizzes, seminars and classroom feedback etc.*
- *Parent's feedback: College also gets feedback from the parents of the students.*
- *Faculty feedback: Head of the institution interacts with faculties so as to assess the instructor's feedback and experiences in the curriculum implementation.*

1.2   Academic Flexibility

1.2.1   Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The institution offers compulsory, skill based and general interest & hobby courses to equip the students with necessary communication skills and the development of overall personality to compete in today's rapidly growing and highly challenging environment. These courses will help the students in day to day working and effective communications. The compulsory and skill based courses are offered in the first three semesters.

Compulsory Courses: A student enrolled in an undergraduate programme will have to pass some compulsory courses; these compulsory courses are of following kinds –

(A) Languages

        a. Compulsory English

        b. Compulsory Hindi

(B) Social Sciences

        a. Compulsory Himachal Past, Present and Future

        b. Compulsory Indian Constitution

        c. History of Himachal Pradesh, 1815AD-1972AD

        d. Constitution of India

(C) Science

        Compulsory Environmental Science

Skill Based Courses

a. Functional English

b. Functional Hindi

c. Critical Reasoning, Writing and Presentation

d. Basic Mathematics for All

e. Methodology and Perspectives of Business Education

f. Shrimad Bhagwat Gita

General Interest/Hobby courses

a. Introduction to Windows Operating System

b. Introduction of Statistics

c. History of Science

d. Basic Numeracy, Logical Reasoning and Data Interpretation

e. Economic Terminology

f. Basic Knowledge of Music

g. Bhartiya Sanskriti

h. Leadership Styles

i. Basics of Accounting

j. Fundamental Elements of Music

k. Personal Financial Planning Instruments

l. Introduction to Opted Instruments

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If "yes", give details.

As per H. P. University rules and regulations the college does not offer the programme that facilitates dual degree, however, a student can acquire double major or major with emphasis if he/she scores certain grading points in certain subjects as per the curriculum of H.P. University under the new CBCS system effective from the 2013-14 session in the college.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

- Range of Core /Elective options offered by the University and those opted by the college.

- Choice Based Credit System and range of subject options.
- Courses offered in modular form.
- Credit transfer and accumulation facility.
- Lateral and vertical mobility within and across programmes and courses.
- Enrichment courses.

The college has opted for Choice based credit based system from the academic session 2013-14. **In this system the options are:-**

- *Science Major Subjects: - Physics, Chemistry, Mathematics, Botany, Zoology and Computer Science.*
- *Languages Major Subjects: - English, Hindi, Sanskrit.*
- *Social Sciences Major Subjects: - Political Science, History, Economics, Physical Education and Music.*
- *Compulsory Courses: General and Skill based.*
- *General Interest/Hobby courses*

The student cannot change the major courses once allotted as per merit. Students are allowed to change the minor subjects within 15 days in the first semester depending upon the availability of seats after that no change is allowed. Time for completion of different courses is restricted to the time frame laid down by the H.P. University. The students are, however, allowed to complete their course in the capacity of private candidates, subject to certain terms and conditions laid down by the University.

1.2.4 Does the institution offer self–financed programmes? If "yes", list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college currently does not offer any self financed course at present, though it has applied to H.P. Technical University Hamirpur to give permissions to start B.B.A. and B.C.A. courses. As soon as, the permissions are received these courses will be started in the college.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If "yes" provide details of such programme and the

beneficiaries.

Under the new CBCS system adopted by the college the following skill based courses are offered by the college. Any student can opt for maximum of three courses during the degree.

- *Functional Hindi*
- *Functional English*
- *Critical Reasoning, Writing and Presentation*
- *Basic mathematics for All*
- *Methodology and Perspectives of Business Education*
- *Environmental Science*
- *Shrimad Bhagwat Gita*

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If "yes", how does the institution take advantage of such provision for the benefit of students?

No, there is no such provision in the institute as per H.P. University rules and regulations.

1.3 **Curriculum Enrichment**

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated*?*

The college faculty is highly dedicated and experienced to achieve the goals and objectives. The students are regularly encouraged to take part in all the activities of the University in the field of academics, sports and cultural events. The support in these fields is provided by the faculty members of the college.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The suggestions are conveyed to the University through the members of the B.O.S

working in the different colleges of the state. For catering to the needs of the market, the students are counselled from time to time by organizing career counselling and guidance seminars in the college.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The course in Environmental studies and ICT are there in the curriculum of the University.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- moral and ethical values
- employable and life skills
- better career options
- community orientation

Yoga Classes are conducted by NCC troop of the college. NSS units organise camps for the community service. NCC camps are held for Value Education/Discipline. Rovers and Rangers units of the college take part in various social awareness programmes. Red Ribbon Club of the college is actively engaged in creating awareness against HIV/AIDS. Career Guidance and Counselling Cell of the college holds seminars/sessions for helping the students to opt for better career options and to acquire employable and life skills.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Student feedback is taken through student feedback proforma. PTA meetings are held regularly for getting additional feedback from parents.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

It is done through IQAC Cell of the institute.

1.4   Feedback System

1.4.1   What are the contributions of the institution in the design and development of the curriculum prepared by the University?

College teachers participate actively in framing the syllabi either as members of the Boards of Studies in different faculties or as special assignments given to them by the University. Finally the University supports the institution by providing a concrete syllabus to conduct the curriculum. At the same time the University also organizes workshops and seminars (through academic staff colleges and departments) that offer structured opportunities of acquiring skills on the subject matter for the effective translation of the curriculum by the institution. The institution in this regard also encourages the faculty members to participate in such deliberations organized by the University. The head of the institute regularly provides suggestions in the staff meetings to faculty members to improve their teaching practices and classroom management.

1.4.2   Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If "yes", how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

No, there is no such formal mechanism.

1.4.3   How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes.

The following courses were started to provide opportunity to the students to do post graduation at the doorsteps:

Sr. No.	Name of the Course
1	*M.A. in Economics*
2	*M.A./M.Sc. in Mathematics*

CRITERION II: TEACHING—LEARNING EVALUATION

2.1 Admission Process and Student Profile:

2.1.1. How does the college ensure publicity and transparency in the admission process?

The schedule of admission process is widely published and advertised by the H P University, Shimla. The college prospectus gives the information related to academic, administrative and financial aspects of admission process. Admission notification is published in leading national and regional daily newspapers in English and Hindi languages. Admission process is advertised through local cable network. Admission notifications are uploaded on college website.

2.1.2 Explain in detail the criteria adopted and the process of admission (Ex. (i)merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the institution.

Admission to B.Sc.1st semester,B.Com 1st semester,B.A.1st semester in different major subjects under CBCS is done purely on the merit basis. A candidate pass in 10+2 examination conducted by H.P.Board of School Education or an examination accepted as equivalent thereto by the H.P.University Shimla is eligible for admission in these courses, provided that he must not be more than 23 years of age(25 for girls only) on 1st July on the year he/ she is seeking admission. Admission to the 1^{st}semester in the post graduate courses in M.A./ M.Sc. Mathematics and M.A.Economics is also done purely on merit basis according to H.P.University admission criteria .Admission to 2nd,3rd,4th ,$5^{th}$and 6th semester of UG courses and 2nd,3rd,4th semesters of PG courses is done on roll-on basis.

2.1.3 Give the minimum and maximum percentage of marks for the admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating University within the city/district.

Minimum percentage of marks for admission at entry level to UG classes under CBCS is the pass percentage in 10+2 examination of the concerned board. Maximum percentage of marks for admission to these courses varies every year as the admission is carried out on the merit basis. Minimum percentage of marks for admission at entry level to PG classes in M.A./M.Sc. Mathematics and M.A. Economics is either 50% marks in aggregate of three year degree course B.Sc/ B.A or 45% marks(40% in case of SC/ST candidates) in the concerned subject.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If yes, what is the outcome of such an effort and how has it contributed to the improvement of the process?

The college has devised a mechanism for ensuring that all admissions in UG and PG classes are made according to the prescribed norms. The admission forms of the students are scrutinized and verified by the admission committee. Students are admitted to the different courses according to their merit. Admission cases involving any discrepancy, like late admission and overage candidates, are put forth the College Advisory Committee and if required, then these cases are referred to the Vice Chancellor for approval.

2.1.5 Reflecting on the strategies adopted to increase/impose access for the following categories of the students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

* SC/ST
* OBC
* Women
* Differently abled
* Economically weaker sections
* Minority community
* Any other

The admissions to the students of SC/ST, Differently abled and the above said other categories to the first semester of UG classes and to the first semester of PG classes are made as per the roster of H.P. University while admission to 2nd,3rd,4th ,5th and 6th semester of UG courses and 2nd,3rd,4th semesters of PG courses is done on roll-on basis. . One supernumerary seat for 'Single

Girl Child' candidate is reserved in each major subject at UG level and in P.G. courses provided she fulfills the minimum eligibility criteria.

2.1.6 The details of various programmes offered by the institution during the last four years:

Year	Programmes	Number of applicants	Number of students admitted	Demand ratio
2011- 12	UG 1. B.A. 2. B.Sc. 3. B.Com. PG 1.M.A. Economics	1153 647 429 22	1153 647 429 22	1:1 1:1 1:1 1:1
2012-13	UG 1. B.A. 2. B.Sc. 3. B.Com. PG 1.M.A. Economics 2.M.A./M.Sc. Maths	962 603 429 60 80	962 603 429 60 40	1:1 1:1 1:1 1:1 1:2
2013-14	UG 1. B.A. 2. B.Sc. 3. B.Com. PG M.A. Economics M.A./M.Sc. Maths	1134 1070 381 39 130	1134 1070 381 39 76	1:1 1:1 1:1 1:1 1:1.71
2014-15	UG 1. B.A. 2. B.Sc. 3. B.Com. PG M.A. Economics M.A./M.Sc. Maths	1074 1070 381 39 110	1074 1070 381 39 76	1:1 1:1 1:1 1:1 1:1.5

2.2 Catering to Student Diversity:

2.2.1 How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

The institution caters to the needs of differently-abled students by providing guidance to students in studies in odd hours. Study material is provided to needy students. They are encouraged mentally and emotionally. The college provides scholarships and there is also a provision of assistant writer during examination to address the needs of differently-abled students. They are also given the benefit of reservation at the time of admission as per the roster of Himachal Pradesh University.

2.2.2 Does the institution assess the students needs in terms of knowledge and skills before the commencement of the programme? If yes, give details of the process.

Orientation classes for seven days for all newly admitted students before the actual commencement of teaching programme are conducted in order to assess the status of current knowledge of subject, general knowledge, reasoning etc. The merit and performance of students in qualifying examination as well as their earlier career is also considered.

2.2.3What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses etc.)

The different teaching departments identify slow and advance learners of a subject based on their performance in classrooms/practical and Mid-Term examinations. They are also identified on the basis of their active participation in extra-curricular activities and through assessment of their previous academic record. Different strategies are adopted to strengthen their learning process accordingly, as follows

Specific Strategies for the advanced Learners:
• *Participation in quiz, debates, problem solving and decision making exercises.*
• *Nomination to CSCA to support administration in decision making exercise.*
• *Provision of additional learning such as reference books, review articles and reports, CDs and internet surfing.*
• *Students seminars on selected reference topics.*
• *Students project work based on theoretical data/practical work, survey data and case studies.*
Strategies for slow learners:
• *Tutorials, discussion, interactions and remedial coaching.*

• Personal, academic, social counseling and provision of notes/course material.

• Concept clarification and problem solving exercises.

• Revision of topics and practical (not as punishment but as an amelioration method).

• Preparation of assignments and steps to enhance their communication skills by reading/learning.

2.2.4How does the college sensitize its staff and the students on issues such as gender, inclusion, environment etc?

The college sensitizes the staff and the students on all these issues by carrying various counseling sessions and by generating awareness among them. Tree plantation is carried out every year on environment day and during annual NSS camp.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

These students are provided e-learning resources in the IT lab as and when desired by them.

2.2.6How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)

Such students are recognized by their performance in Mid Term exams and class tests. The students falling under these categories are provided the facility of extra classes during the vacations and other holidays as per demand of the students or college student's central association (CSCA).

2.3 Teaching—Learning Process:

2.3.1 How does the college plan and organize the teaching, learning andevaluation schedules? (Academic calendar, teaching plan, evaluation blueprint etc.)

The institution's planning and organization of teaching, learning and evaluation schedule is mainly based on three schedules of academic calendar:

I. The regulations of each course specify the frame work of academic schedule.
II. Syllabus supplied / prescribed by university.
III. Evaluation.
• Based on these major provisions, H.P. University in consultation with Director Higher Education and committee of college principals, prepares academic calendar and is strictly followed by our college. The regulations of each course (UG & PG) specify the frame work for academic schedule. The number of teaching days, number of subjects-papers to be taught, credit-hours of instruction per paper, practical, method of teaching learning and Mid-Term examinations and methods of assessment and declaration of results. Therefore
(a) Based on these three major provisions, as well as the steps followed for preparing an annual calendar, teaching learning and evaluation schedule is planned, organized and implemented.
(b)Students are informed about the academic Programmes well in time (teaching days, learning days) and also about the components of the related course which are meant for the examination purpose.
(c) Teachers know the time frame for teaching-learning process and ensure the total attention for the completion of syllabus and possible revision.
(d) Examination authorities and examiners know the time frame for completion of the process of evaluation and results.
(e) Examination schedules are notified in the academic calendar.
(f) The examination / evaluation work of the college is looked after by H.P. University which announces its calendar of events i.e. Examination time table, evaluation days and declaration of the results.
(g) The systematic planning, organization and implementation of teaching-learning evaluation is possible within the total scheme of university schedule. It is rational, realistic and scientific.

2.3.2How does IQAC contribute to improve the teaching - learning process?
Internal Quality Assurance Cell (IQAC) has been established in the college for the promotion of quality and infrastructure as per requirement of the UGC and NAAC. The members of IQAC prepare its Annual as well as five year perspective plan as per guidelines of RUSA. It draws up annual plans and monitors their implementation. It educates new staff about the core values of

education that are being implemented in the college. Quality sustenance and quality enhancement is ensured in the following ways:-

- *Lecture and demonstration method in teaching*
- *Feedback through MTT-I MTT-II under CBCS.*
- *Career Counselling and Guidance Cell*
- *Educational tours*
- *Women Grievance Cell*
- *Facility of Book Bank for poor and needy students*
- *Use of modern teaching aids*
- *To increase teaching days, a roll on system has been adopted for admission at UG level and PG level.*
- *Inter-college and intra-college quiz competition, debate/symposium, painting, poetic recitation, slogan writing etc. are organized.*
- *Assignments for academic improvement of students are introduced*
- *Scholarship to socially deprived sections of students to motivate them for higher and better education*

2.3.3 How is learning made more students–centric? Give details on the support structures and systems available for the teachers to develop skills interactive learning, collaborate learning and independent learning among the students?

The college supports student centric learning through its efforts by creating a learning environment which allows students to think, answer and ask questions. The basic strategy adopted is to provide students with a diversity of learning experience. Lectures are the common teaching method and are supported by discussions, assignments, field work and projects. Participatory learning activities like presentation of seminars, collection of information from internet, declamation and debate competitions and interfaculty cultural meets are encouraged. The learning process is student-centered in the college. Such activities contribute to self-management of knowledge, development, and skill formation in the students and provides requisite platform to the students to become confident and self-reliant.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Critical thinking, creativity and scientific temper among the students is developed by using synectics techniques (i.e. systematically designing, carrying out and evaluating the teaching-learning process) as supplementary strategy in teaching. Students are encouraged to think logically, means not accepting any such fact which does not have any proof. The students are also exposed to the new technology-aided resources of learning. This included accessing information through the use of the internet and audio-video material. The creativity of the students is also encouraged by allowing them to participate in various science/quiz competitions on different occasions and in the Youth Festival events organized by Himachal Pradesh University, Shimla.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? e.g. Virtual laboratories, e-learning, resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education etc.

Teachers use power point presentation, OHP, educational CDs to create a rich learning environment for students. The college provides internet access to students in IT laboratory and smart class room from where the students can access internet for educational purpose. Effective learning experience is ensured through the audio-visual aids and virtual impact of information through the use of modern teaching aids.

2.3.6How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The faculty keeps pace with the recent developments in various subjects by attending Refresher Courses, Orientation Programmes and Subject-based Workshops and Seminars. The teachers disseminate the information acquired by them to the students through formal and informal interaction with them.

2.3.7Detail (process and the number of students/benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advice) provided to students?

After the admission every student is made as member of a tutorial group. According to the need and convenience of its students ,every group organizes at least one or two meetings every month where the students can discuss their academic and management related problems with the concerned teachers.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative practices on student learnings?

The teaching methods used for class room teaching are the black/white boards. Students are also taught through slide shows by making use of LCD Projectors in the Smart Class Room and IT labs. The institution encourage the faculties to adopt these approaches by providing sufficient number of computers along with the Internet connections so that they can keep themselves abreast with the latest information in their subjects.

2.3.9 How are library resources used to augment the teaching-learning process?

There is a central library for faculty and students in the institution and lending facilities for students and faculty is provided in the central library. Students are allowed to use the library containing approximately 8120 books, 9 daily newspapers and 8 monthly magazines. Certain departments do have their departmental library also which serve the same purpose.

Students are allowed to use the library containing approximately 4600books, 11 daily newspapers and 25 monthly magazines and journals. INFLIB-NET facility for on-line access of books is also being provided in the library. Catalogue of all the books is also available online.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate the challenges encountered and the institutional approached to overcome these.

No, all the faculties are able to complete the curriculum within the planned time frame and calendar.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Monitoring of the quality of teaching learning is evaluated by taking the feedback of the students in various subjects. The quality of learning is also assessed by the performance of the students in various class tests, Mid-term examinations and House tests.

2.4 Teacher Quality:

2.4.1Provide the following details and elaborate on the strategies adopted bythe college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D	-	-	06	-	01	-	07
M.Phil.	-	-	04	01	02	-	07
P.G	-	-	-	01	-	-	01
Temporary Teachers							
Ph.D.	-	-	-	-	06	01	07
M.Phil.	-	-	-	-	04	03	07
P.G	-	-	-	02	-	-	02
Part Time Teachers							
Ph.D	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
P.G	-	-	-	-	-	-	-

2.4.2   How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes /modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Department of computer science is running in the college since 2010-11.The scarcity of teachers in various faculties is sent to the Director, Higher Education and also to the Secretary Education. As an outcome of our demand, faculty was appointed in the different departments by H.P. Government and vacancies in some faculty positions were filled by teachers transferred from other colleges to this college. If necessity arises and to cope up with the deficiency, the college recruits temporary faculty as per the UGC norms and as per the provisions of H P government notifications.

2.4.3Provide details on staff development programmes during the last four years. Elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Nomination to staff development programmes:

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	07
Orientation programmes	04
HRD programmes	NIL
Staff training conducted by the university	03
Staff training conducted by other institution	19
Summer/winter schools, workshops etc.	11

Faculty Training programmes organized by the institution to enhance the teacher quality and to improve teaching-learning:

(a)Teaching learning methods/approaches

(b)Handling new curriculum

(c)Content knowledge management

(d)Selection, development and use of enrichment materials

(e)Audio Visual aids/multimedia

(f) Teacher training regarding teaching learning methods/approaches and handling new curriculum

2.4.4 What policies /systems are in place to recharge teachers? (e.g. providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

All the teachers are encouraged to pursue higher studies. Teachers are also deputed for service training to gain knowledge about new technologies in emerging areas. The teachers, whose papers are accepted, are encouraged and are permitted to participate in the National and International/conferences/seminars/workshops. The college encourages various departments to organize seminars and workshops by providing money from the UGC grants.

The teachers are also encouraged to get research projects from various agencies

2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

No teacher received any award/recognition at the state, national and international level for excellence in teaching during the last four years.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the institution has the mechanism of evaluation of teachers by students. The institution takes feedback from the students from time to time .The students' feedback is communicated to teachers by department heads and then the remedial measures if any are taken accordingly.

2.5 Evaluation Process and Reforms:

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The schedule of evaluation is incorporated in the academic calendar which is available to every member of the college through prospectus. Teachers are responsible for communicating the evaluation methods through class room announcements to the students. The students are well informed about the university norms through the college prospectus. They are also informed through various notices that they will have to secure good percentage in the Mid-Term examinations alongwith class attendance. H.P. University conducts orientation programmes for the institutional members/faculty to familiarize them with the teaching learning process, and the evaluation techniques. Internal assessment of the students is prepared by the teachers, which is

made available and displayed to the students before the submission to the H.P. University for final incorporation in the detailed marks-sheet to ensure transparency.

2.5.2What are the major evaluation reforms of the University that the institution has adopted and what are the reforms initiated by the institution of its own?

The following are the major evaluation reforms introduced and implemented by the affiliating University :

•*The major evaluation reforms initiated by H.P. University under RUSA includes the introduction of CBCS and internal assessment based on student's performance in mid- term examination, class room attendance and assignment/seminar.*

• *Increase of spot evaluation centers.*

• *Data entry of awards at the spot evaluation centers.*

• *Data entry of internal assessment at the college and teacher level.*

The college ensures the effective implementation of the reforms by:

(a)The institution ensures that the internal assessment of the students is made transparent by displaying their internal assessment on the notice board. Any discrepancy found is rectified later.

(b) Notifying the schedule of examinations in the prospectus.

(c) By maintaining proper record of classroom attendance of students by the concerned teacher.

(d) The faculty members of the college are actively involved in the process of spot evaluation.

(e) The non-teaching staff is also actively involved in data entry of awards and internal assessment within the stipulated time period.

(f) The college prepares and sends a soft copy and a hard copy of internal assessment to evaluation branch of H. P. University.

2.5.3How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution of its own.

The effective implementation of the evaluation reforms is ensured by the institution by verifying that the internal assessment given to the students is strictly according to their performance in Mid Term examinations, class room attendance and assignment/seminar.

The institute also ensures whether the internal assessment has been displayed on the notice board and the discrepancy, if any, has been removed.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

As such there are no formative and summative evaluation approaches adopted to measure student achievement but the approach to evaluate the students is to take regular class tests and two mid-term exams. The abilities of the students in other spheres like co-curricular activities and sports are also evaluated by allowing them to participate in Inter-Faculty competitions. The best of the students from these competitions are then selected to participate in the Youth Festivals and inter- college sports competitions organized by the H.P. University.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performances of the students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any patterns of achievement across the programmes/courses offered.

Two Mid-Term examinations per semester are conducted by the Teachers of the concerned subjects. The answer books, after evaluation by the concerned teachers, are distributed to the students in the classes for self-introspection. The college examination committee also maintains a record of the performance of students in the Mid Term examinations. The performance of students in university Term End examination is maintained by university clerk in the college. The progress of the students is regularly monitored by the concerned teachers periodically. The performance of students is also discussed with the parents during Parent-Teacher Association meetings. The outstanding performance of students in university examination is also rewarded in annual prize distribution function.. The student's results for the past four years are as:

Sr No.	Class	College Result 2010-2011	College Result 2011-2012	College Result 2012-2013	College Result 2013-2014
1	*B.A. I.*	54.18%	56.37%	46.67%	100%
2	*B.A. II*	87.97%	93.46%	89.20%	44%
3	*B.A. III*	89.61%	95.27%	89.02%	33%

4	B. Com.I	51.49%	70%	32.05%	100%
5	B. Com.II	98.65%	76.15%	78.62%	49%
6	B. Com.III	100%	97.22%	86.67%	99%
7	B. Sc. I	36.20%	42.05%	54.20%	100%
8	B. Sc. II	88.50%	90.11%	46.19%	85%
9	B. Sc. III	93.65%	98.87%	98.83%	92%

2.5.6 Detail of the significant improvements made in ensuring rigor and   transparency in the internal assessment during the last four years and weightages assigned for the overall development of the students (weightages for behavioral aspects, independent learning, communication skills etc.).

The process of assessment is made transparent by displaying the marks of mid- term tests scored by the students and the internal assessment given to the students on the basis of their score in the mid-term tests, attendance and assignment/ seminar is displayed on the notice board and the discrepancy, if any, is removed.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' , provide details on the process and cite a few examples.

Yes, the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning. Students performing below the average level are given extra attention.

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The grievances regarding evaluation conducted by the college are entertained by the teachers concerned and if the concerned student is not satisfied by the redressal measures, he/she can take the matter to the head of the department or can appeal directly to the principal. However,

redressal at the department level which involves discussion of grievances with the student has so far found to be adequate and satisfactory. The grievances of students regarding evaluation to the university examination at the college level are forwarded by the college to the controller of examination, H. P. University. There is also a provision of re-evaluation of answer scripts if the student has grievance regarding evaluation at university level. A student can apply directly to the evaluation branch of H. P. University Shimla-5, within 21-days, after the declaration of the result.

Student Performance and Learning Outcomes:

2.6.1 Does the college have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?

The college provides the education in different streams at UG level and M.Sc./ M.A. Mathematics, M.A. Economics at PG level. The students are guided about the various career building options and competitive examinations by the concerned teachers and organizing seminars by the career guidance and placement cell of the college.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college time table and other academic/ cultural/ sports schedule is designed judiciously so that the students get sufficient time during the session to study the complete courses along with sufficient time for library consultation, sports activities and co-curricular activities.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the   social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The college has a career guidance and placement cell which helps the students in knowing the future aspects of the course they have joined. The career guidance and placement cell organizes various seminars regarding the career guidance by inviting resource persons from different fields. External agencies also visit the institution for job placements.

2.6.4 How does the institution collect and analyze data on the student learning   outcomes and use it for planning and overcoming barriers of learning?

The data related to the results and selection of the pass out students in various courses in different universities/ institutions is collected and properly analyzed. After assessment of students through various modes, they are encouraged to pass the respective courses of their curriculum with high score so that they can compete with the students from other parts of the country in various examinations.

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes?

The institution keeps a close monitoring on the achievement of the learning outcomes by looking the performance of students in class tests, mid-term tests, assignments and seminars. If required, the institution also arrange for some remedial classes during the vacant time.

2.6.6 What are the graduates attributes specified by the college/affiliating   University? How does the college ensure the attainment of these by the students?

Attributes specified by the affiliating university and subsequently followed by the college are: attendance in the class room, score in the mid-term tests, performance in practical and End Term examinations. All the above mentioned parameters are strictly adhered to.

CRITERION III : RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

* autonomy to the principal investigator
* timely availability or release of resources
* adequate infrastructure and human resources
* time-off, reduced teaching load, special leave etc. to teachers
* support in terms of technology and information needs
* facilitate timely auditing and submission of utilization certificate to the funding authorities
* any other

Not Applicable

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Not Applicable

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

A few teachers are engaged in the research work

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

> *No*

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

> *Not Applicable*

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

> *Not Applicable*

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

> *Nil*

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

> *Not Applicable*

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

> *Nil*

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

> *Nil*

3.2.3   What are the financial provisions made available to support student research projects by students?

   Nil

3.2.4   How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research?   Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

   Not Applicable

3.2.5   How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

   Not Applicable

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If
"yes" give details.

   Not Applicable

3.2.7   Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

Applied For Minor Research Project from UGC.

3.3 Research Facilities

3.3.1   What are the research facilities available to the students and research scholars within the campus?

   Nil

3.3.2   What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

   Not Applicable

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If "yes", what are the instruments/ facilities created during the last four years.

    No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

    No

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

    Nil

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

    Nil

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of : N/A

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services
- Research inputs contributing to new initiatives and social development

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If „yes", indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

    No

3.4.3 Give details of publications by the faculty and students: See Faculty Profile

- Publication per faculty

- Number of papers published by faculty and students in peer reviewed journals (national / international)
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

3.4.4 Provide details (if any) of: N/A

- Research awards received by the faculty
- Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- Incentives given to faculty for receiving state, national and international recognitions for research contributions.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute industry interface?

Nil

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Nil

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Nil

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

   Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

   Nil

3.6   Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students? Through NSS, Ranger-Rovers, Red-Ribbon Clubs and NCC camps **3.6.2** What is the Institutional mechanism to track students" involvement in various social movements / activities which promote citizenship roles?

   Nil

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

   Through PTA meetings

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

   Internal Planning by the Coordinators along with students

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

   Participation in NSS/NCC/Ranger & Rover Camps

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

   N/A

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students" academic learning experience and specify the values and skills inculcated.

- Sense of Discipline
- Sense of Punctuality
- Sense of Sacrifice
- Sense of Goodwill
-

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Local representatives are involved during the camps for the **extension activities**

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

N/A

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

N/A

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Nil

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Nil

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite Examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment

b) Internship/ On-the-job training

c) Summer placement

d) Faculty exchange and professional development

e) Research

f) Consultancy

g) Extension

h) Publication

i) Student Placement

j) Twinning programmes

k) Introduction of new courses

l) Student exchange

m) Any other

Nil

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

Nil

4.1   Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Good and modern infrastructure will definitely facilitate the better teaching learning process. As per the policy mater the institution has already developed good infrastructure like, Canteen, IT lab, Internet in the college campus, Library with reading room, IQAC cell, well equipped laboratories, Boys in-campus hostel along with proposed residences for teaching and non-teaching staff. In nutshell, the college prepares the proposals for the creation of infrastructure and submits these proposals to State Govt. and UGC for finances. The college also plans to generate the finances through OSA, PTA and Self Financing courses for development of infrastructure.

4.1.2   Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, specialized facilities and equipment for teaching, learning and research etc.

Classrooms: 20, Seminar Hall = 01, Laboratories = 07, Botanical garden=01, Spoken Tutorial, LCD Projectors (02)

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Except Auditorium and gymnesium, all the activities exist in this college.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any)

The college ensures the up gradation of infrastructure in line with the current demand/scenario, such as in the era of Information Technology, the college has established 3 IT Enabled labs and one Library along with book bank facility. There is also college website filled with latest information so that the students can access the required information eve he/she is away from the institution (www.govtcollegedehri.org). The amount spent is nearly 50 lacs.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Preferably, the classes for disabled students are held in the Ground Floor and all the facilities such as ramps, classrooms, toilets, common room for girls are available.

4.1.5 Give details on the residential facility and various provisions available
within them:
* Hostel Facility – Accommodation available : **01**
* Recreational facilities, gymnasium, yoga center, etc.: **YES**
* Computer facility including access to internet in hostel: **YES (within campus)**
* Facilities for medical emergencies: **YES**
* Library facility in the hostels: **NO**
* Internet and Wi-Fi facility: **YES**
* Recreational facility-common room with audio-visual equipments: **YES**
* Available residential facility for the staff and occupancy Constant supply
   of safe drinking water: **No**
* Security: **YES**

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

First-Aid facility exists in the campus. However, the State Govt. Medical Hospital is near to the college and Ambulance facility is available 24 x 7 hours.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women"s Cell, Counseling and Career Guidance,

Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Separate common facilities are available on the campus like IQAC, Grievance Redressal unit, Women"s Cell, Counseling and Career Guidance, Placement Unit, First-Aid, Canteen, Recreational spaces for staff and students, safe drinking water facility etc.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The college library has an advisory committee consisting of Senior Faculty Members and Librarian. The library is located in the academic block with reading room and easily accessible to the student and all the departments. Books are issued to the students/faculty on producing of library cards and identity proof. Photocopier, wall magazine, and pure drinking water facilities are also available for a user friendly environment.

4.2.2 Provide details of the following:
* Total area of the library (in Sq. Mts.): - **150 Sq. M.**
* Total seating capacity: **70**
* Working hours (on working days, on holidays, before examination days, during examination days, during vacation) : **10:00 am to 5:00 pm**
* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources) : **IT Zone is not attached with Library**.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years. The following table would show the details of purchase of books and amount spent on account of that. Library holdings.

Lib. Holding	2011-12		2012-13		2013-14		2014-15	
	No.	Cost	No.	Cost	No.	Cost	No.	Cost
Text & Ref. Books	269	42879	569	140186	614	152176	747	179262
Journals/Periodicals			05					
E-Resources								
Any Other								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection

.* OPAC through SOUL 20

* N-LIST

* Library Website – Yes/College.

* In-house / remote access to e-publications through N-LIST : No

* Library Automation software: No

* Total number of Computers through Public access: 20 Nos. in IT LAB

* Total number of Printers for Public access: 01

* Internet bank width / speed 2 mbps

* Spoken Tutorials : No

4.2.5 Provide details on the following items :

Average number of walk-ins: Around 400 students per day.

Average number of books issued / returned: 2433 [10/7/14 to 31/3/15].

Ratio of Library books to students enrolled: Ratio is 3 books per student (3:1)

Average number of books added during last three years :

Average number of login to OPAC (Online public access catalogue) :

Average number of login to e-resources:

Average number of resources downloaded / printed : 20/ Nil

Number of information literacy trainings organized: 2 (inside Library)

Details of weeding out of books and other materials: 25 (2015)

4.2.6 Give details of the specialized services provided by the library. The specialized services that are provided by our Library are as follows:

* Manuscripts: No

* Reference: No
* Reprography – No
* IIL : No
* Information deployment and notification: Yes (related to admissions/Recruitments/Entrance Tests etc.)
* Download : No
* Printing: Yes
* Reading list/ Bibliography compilations : No
* In-house remote access to e-resources: No
* User Orientation and awareness: Yes
* Assistance in searching Databases: No
* INFLIBNET / IUC facilities : No

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staffs always extend the support to the students and the teachers as and when required without any hesitation.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

No, specific arrangements have been made in the library for the visually and physically challenged person.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)
NO

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

* No. of Computers : 45

* Computer-student ratio : 1:60

* Stand alone facility : 20

* LAN facility : Partial

* Licensed software : YES

* Number of nodes/ computers with Internet facility : 45

* Any other: LCD Projectors = 02

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Available in Campus

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

As per requirement.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

There is no provisional of annual budget for this. However, the funds are available under various heads (UGC/Local funds) for this purpose as and when required.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The students/staff are encouraged to make use of IT resources facility. The students are also exposed to spoken tutorial for skill based courses.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

For spoken tutorials, the students make use of IT/Computer Labs for learning the skill based courses, which are part and parcel of the curriculum of H.P. University under new Choice Based Credit System (CBCS).

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating University? If so, what are the services availed of?
No.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The various facilities are maintained with the help of Local Funds (PTA/AF/BF etc.).

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The various facilities are maintained with the help of Local Funds (PTA/AF/BF etc.).
.
4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

As and when required (No research Lab).

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.) ?

College Transformer/ Tube Well.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.
Nil

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If „yes", what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Our institution publishes revised and updated prospectus every academic year, at the time of new admission. It provides necessary information about programme structure, different programmes offered, and facilities available in the institution, admission process, and seats available for SC/ST as per the University regulations. Through this document we intend to convey the required information to the public, ensure social commitment and transparency in the activities of our institution. Through this document the students can avail information about rules and regulations prevailing in the institution, various courses offered, academic working days, arrangement for co-curricular and extracurricular activities, library rules, and format for applying for various certificates.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time.

Different types of scholarship introduced by central and state governments are made available to the students on time by the institution. The following are the main scholarships disbursed among the students.

- *IRDP*
- *S.C.*
- *S.T.*
- *OBC*

Financial support for students for the last three years

YEAR	SC		ST		OBC		IRDP	
	Number	*Amount*	*Number*	*Amount*	*Number*	*Amount*	*Number*	*Amount*
2011-2012	32	96712	01	3446	15	30640	121	145200
2012-2013	094	11424	116	289148	10	23530	75	90000
2013-2014	68	253281	Nil	Nil	83	221027	113	135600
2014-2015	61	291994	02	8973	109	413666	81	97200

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Year	*Scholarships*	*Total*	*%Age*
2011-2012	169	2251	7.5
2012-2013	89	2092	4.25
2013-2014	264	1994	13.24
2014-2015	253	2399	10.55

5.1.4 What are the specific support services/facilities available for

- Students from SC/ST, OBC and economically weaker sections

1*) Central and State Government scholarships are provided to SC/ST/OBC and IRDP students.*

2) Various merit Scholarships are given to Students

- Students with physical disabilities

1) Provides financial assistance to physically challenged students. No such student enrolled in the college.

2) Scribe facility made available during University public examinations.

No such student enrolled in the college.

- Overseas students

We have no overseas students in the campus at present.

- Students to participate in various competitions/National and International

Physical Education Department conducts coaching classes for various events which enable the students to participate in the competitive events conducted at University and inter University level. In all academic working days coaching classes are conducted for chess, kabaddi volley ball, cricket, Boxing , football, , weightlifting, , wrestling, judo, basket ball, athletics, badminton etc on the basis of pre-determined schedule. The department is furnished with the basic infrastructure and acts as an integral part of personality moulding.

Students are assisted to participate in the cultural competitions both at University and state level. Staff coordinators have been appointed to monitor the participation of students in various cultural and fine arts competitions. Required funding is provided by the college.

- Medical assistance to students: health centre, health insurance etc.

A Health Centre is functioning in the college. Other than this, various health awareness programmes are conducted by NSS, NCC and Yoga and Fitness Club units. In case of emergencies, the hospital which is only 2 kms away is contacted, and their service is made available to the students. Moreover 108 Ambulance service is also made available to the students.

- Organizing coaching classes for competitive exams

Nil

- Skill development (spoken English, computer literacy, etc.,)

Department of English ensures the development of communication skills in English among the students.

Students of all departments in their vacant periods are allowed to sit and learn the basics of ICT

- Support for "slow learners"

  Nil.

- Publication of student magazines

The institution regularly publishes its annual magazine titled "HIMIKA" to provide a platform for the blossoming of the creative potential of the students. The college magazine is also an important record of the activities of the students round the year. The editorial board includes staff editor, student editor, staff and student representatives. This annual publication provides opportunity to the students to express their creativity and ideas.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college offers various skill development courses in languages , computers as well as general hobby courses like photography ,secretarial practices, music etc. to make the students well equipped in this era of competition.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

The college promotes the active participation of the students in various co-curricular activities.

> *1.* <u>*Sports & Games:*</u> *Department of Physical Education is a centre for moulding intellectually enriched, emotionally balanced and physically strong young men and women.The Department has its own infrastructure such as basketball and weight lifting*

sets, fitness centre, gymnasium, wrestling mats, etc. By utilizing these facilities students ensure participation at district, University and state level competitions.

2. Arts & Cultural activities : The cultural committees in the college have always tried to enrich creativity among the students. The students take part in Inter college and University level Youth Festival and do exceedingly well. Various cultural activities such as Vocal and Instrumental Music, Rangoli, spot Painting, Debate, Declamation, Poetic Recitation Quizz and Folk Dance etc. were organized on the occasion of CSCA, intercollege culture function, "UMANG"

3. Debate, Quiz, Discussion: In association with different outside agencies and organizations, debates and open forums are conducted by the departments,. These programmes facilitate students to express their views and ideas. Quiz competitions are conducted by the departments concerned, NSS unit and other outside organizations as well at regular intervals. The academic seminars and workshops also offer a platform for debates and discussions.

4. Additional academic support, flexibility in examinations

The faculty of the college regularly help the students regarding their problems in the tutorial group meetings .The annual examinations are conducted by the affiliating University.

5. Special dietary requirements, sports uniform and materials

Sports materials and uniforms are provided to the students to develop their performance in different sports events. Students are provided with refreshments during the preparatory days for the inter college/University championships

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Nil

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

In order to provide academic, personal and psychosocial counselling, tutorial groups have been constituted in the college for different classes. The meetings of the tutorial groups are regularly organized. In addition to this the college has a separate career counseling cell which regularly organizes seminars and meetings with resource persons and career options are displayed on the notice boards.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If „yes", detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Carrier Guidance and Placement Cell is functioning in the college and acts as a centre for identifying job opportunities in different sectors. This cell provides the following facilities to the students:

1. Assistance is given to the students to apply for competitive examinations.
2. Campus recruitment drives are conducted.
3. Students are sent for training programme , educational tours and camps.
4. Career orientation seminars are conducted.

5.1.10 Does the institution have a student grievance Redressal Cell? If yes, list (if any) the grievances reported and redressed during the last four years.

A Students" Grievance Redressal Cell has been functioning in the college for the past many years. The cell includes the principal, PTA secretary, selected staff members and student representatives. The minor confrontations of the students" organizations are effectively addressed by the cell. The college also undertakes issues associated regarding transport facilities of the students and staff.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

An Anti-Sexual Harassment Cell functions in the college under the guidance of senior lady teachers. However no such instances have been reported in the college so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

An Anti-Ragging Cell is constituted in the college headed by the Principal. Other members of the cell come from teaching staff. The details of the cell are displayed on the notice board. The cell functions regularly and no ragging case have been reported so far as most of our students are politically and socially enlightened.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

A Student Welfare Cell is operating in the college which attends to the needs of deserving students. There is a book bank facility in the library under the aegis of this cell, which provides free books to the needy and deserving students for whole of the session.

5.1.14 Does the institution have a registered Alumni Association? If „yes‟, what are its activities and major contributions for institutional, academic and infrastructure development?
The college has a registered Alumni Association called old students association (OSA). OSA members evince seen interest in the development of the college. A room which presently houses the office of the Principal, was constructed with the financial support provided by OSA members.

5.2 Student Progression

5.2.12 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Not Available

5.2.13 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the University)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating University within the city/district.

Sr.No.	Session	Class	College Results in %	Univ. Results in %
1.	2010-11	B.A.I	54.18	49.4
		B.A. II	87.97	77.59
		B.A. III	89.61	82.13
		B.Sc. I	36.20	29.81
		B.Sc. II	88.50	85.4
		B.Sc. III	93.65	94.88
		B.Com. I	51.49	51.68
		B. Com. II	98.65	88.77
		B. Com. III	100	NK
2.	2011-12	B.A.I	56.37	48.53
		B.A. II	46	77.28
		B.A. III	95.27	78.7
		B.Sc. I	42.05	37.7
		B.Sc. II	90.11	NA
		B.Sc. III	98.87	NA
		B.Com. I	70	49.56
		B. Com. II	76.15	72.43
		B. Com. III	97.22	NA
3.	2012-13	B.A.I	46.67	48.40
		B.A. II	89.2	76.6
		B.A. III	89.2	80.35
		B.Sc. I	54.2	48.45

		B.Sc. II	46.19	77.23
		B.Sc. III	98.83	97.6
		B.Com. I	32.5	53.23
		B. Com. II	78.62	78.12
		B. Com. III	86.67	96.8
4.	*2013-14*	*B.A.I*	*100*	N/A
		B.A. II	*44*	*72.64*
		B.A. III	*33*	*85.56*
		B.Sc. I	*100*	N/A
		B.Sc. II	*85*	*69.15*
		B.Sc. III	*92*	*98.2*
		B.Com. I	*100*	N/A
		B. Com. II	*49*	*59.3*
		B. Com. III	*99*	*85.50*

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Career Guidance and Placement Cell is functioning in the college and acts as a centre for identifying job opportunities and higher education facilities. Students are informed of the higher education institutions and application procedures. Notification for admission in premier institutions is displayed on the notice board and students are encouraged to apply for admission. As a result, our students have begun to apply for admission at premier institutions of the country.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?
Extra classes are organized for such students during the vacations and other holidays as demanded by the students.

5.3 Student Participation and Activities.

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The students are participating in the following sports, games, cultural and other extracurricular activities: Wrestling, Chess, Cricket, Volleyball, Badminton, Kabaddi, Boxing, Athletics, Judo, Basketball and Weightlifting, Vocal and Instrumental Music, Rangoli, spot Painting, Debate, Declamation, Poetic Recitation and Folk Dance etc . & NCC, NSS, ROVERS & RANGERS and Red Ribbon Club.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Athletics (Men & Women)		
Wrestling Championship	2011-12	HP University 02 Silver Medal
Weight Lifting Championship		HP University 02 Gold Medal
		HP University 01 Silver Medal
Wrestling Championship	2012-13	HP University 01 Silver Medal
Weight Lifting Championship		HP University 01 Gold Medal
		HP University 01 Silver Medal
		HP University 02 Bronze Medal
High Jump		HP University 01 Gold Medal
Wrestling Championship	2013-14	HP University 01 Gold Medal
		HP University 02 Bronze Medal
Weight Lifting Championship		HP University 03 Silver Medal
		HP University 01 Bronze Medal
Judo Championship		HP University 01 Silver Medal
		HP University 02 Bronze Medal
Wrestling Championship	2014-15	HP University 01 Bronze Medal

Weight Lifting Championship		HP University 02 Silver Medal
		HP University 02 Gold Medal
Weight Lifting (Punjab)		HP University 02 Gold Medal

CULTURAL PROGRAMMES				
Items	*2011-12*	*2012-13*	*2013-14*	*2014-15*
H.P. University Youth Festival Group - 1		Commendable position in elocution	Highly commendable in collage making	Highly commendable in Rangoli and Photography Commendable in Elocution, Spot Paining, Collage Making
H.P. University Youth Festival Group – 1I	Commendable in Soloa and Light Vocal	Western-Solo category commendable in light		
H.P. University Youth Festival Group -III	Highly commendable in Dance Event	Commendable in collage Dance		Highly commendable in Group Dance

NCC ACTIVITIES / ACHIEVMENTS

SESSION 2011-12

1. 02 Girls and four boys participated in TSC at Kunihar

2. One boy participated for trial camp for Pata-Basic camp at Kunihar

3. 30 Cadets attended CATC Bakloh.

4. One Girl and one boy cadet attended Pred-RD camp at Yol.

5. 41 Cadets (boys and girls) attended another CAT Camp at Bakloh.

6. 24 Cadets passed 'CEE'' Certificate examination.

7. 32 cadets passed "BEE" Certificate.

SESSION 2012-13

1. Two Combined Annual Training Camps were held in our college.

2. Cadets participated in Directorate level combined Annual Training Camp at Pandoh (Mandi.)

3. Cadets attended All India Trekking Camp in Gujrat.

4. Cadets attended Pre-Thal Sena Camps at Solan & Rover.

5. Cadets attended Pre RD camps at Shahtalai & Ropar.

6. 35 Cadets passed "BEE"certificate examination.

7. 18 cadets passed "CEE" certificate examination.

SESSION 2013-14

1. Cadets passed Combined Annual Training Camps in Pir Nihah (UNA).

2. Cadets attended Annual Training Camp at Darang and Chandhigarh.

3. One Cadet participated in Inter Directorate Schooling Competition.

4. 15 Cadets passed "CEE" Certificate examination.

1. Cadets attended Army attachment camp at Dagshai (Solan).

2. One cadet attended personality development and advanced leadership course at Shahtalai.

3. Cadets attended Pre-RD camp-I at Solan and Pre-RD camp-II.

4. 12 Cadets participated in CATC at Shahtalai.

NSS ACTIVITIES FOR SESSION

SESSION 2011-12

30-07-2011 :   Celebration of Van Mahotsav.

28-08-2011 :   Cleanliness drive launched in college campus.

08-09-2011 :   Procession taken out for launching awareness against social evils.

29-10-2011 :   Traffic Week observed.

15-11-2011 :   Blood donation camp organized on the college campus.

23-11-2011 :   Awareness drive launched in the adopted village, Kutkana against social levels.

01-12-2011 :   AIDS awareness Rally wass organized on the occasion of 'World AIDS Day'.

SESSION 2012-13

15-09-2012 :   Celebration of Van Mahotsav

24-09-2012 :   NSS foundation day was celebrated in the college campus.

20-09-2012 :   Plantation carried out in the Dhasoli Village.

25-10-2012 :   Traffic Week observed.

30-10-2012 :   College playground cleaned.

07-11-2012 :   Awareness rally against social evils.

01-12-2012 :   AIDS awareness Rally in Rehan Bazar.

SESSION 2013-14

13-07-2013 :   Awareness programme among the students on prohibition.

24-08-2013 :   Plantation in the college campus.

07-09-2013 :   Campus beautification in the college campus.

13-09-2013 : Workshop on corruption in public places.

22-09-2013 : Essay writing completion on the topic 'the role of youth in national unity'

05-10-2013 : Cleanliness of college campus during 'Svachata aur Safai Abhian of H.P. Govt.

02-02-2013 : AIDS awareness programme for college students.

SESSION 2014-15

07-07-2014 : First meeting of NSS volunteers for the session 2014-15 in which students were told about dignity of physical work and personality development through community service.

30-07-2014 : Van Mahotsav celebrated.

29-08-2014 : Volunteers Assisted in the Chess Championship.

02-09-2014 : Cleanlines drive in village Kutkana.

02-10-2014 : Cleanliness drive launched 'Swacch Bharat Mission'

06-11-2014 to 04-11-2014 :   Volunteers assisted in the Wrestling Competition.

02-02-2014 : AIDS day observed.

ROVERS AND RANGERS ACTIVITIES

SESSION 2011-12 :

1. State level Praveen Training Camp held at Shah Talai (Hamirpur) w.e.f. 08-08-11 to 12-08-11 (12 participant participated)

2. State level Nipur Training Camp held at Hamirpur w.e.f. 01-10-11 to 05-10-11 (10 participant participated)

3. State level foundation day camp at GSSS Dehra w.e.f. 04-11-11 to 08-11-11 (08 participant participated)

4. Flag Day celebrated in the college campus on 7th Nov 2011.

5. Centenary celebration of Guiding in India 2011 w.e.d. 20-11-2011 to 24-11-2011 (02 participants participated).

6. State level Samagam at Dharamshala w.e.f. 04-01-12 to 08-01-2012 (24 participant participated).

SESSION 2012-13 :

1. Flag Day celebrated in the college campus on 7th Nov 2012.

2. State level Moot w.e.f. 25 to 29 December (10 participant participated)

3. National Level Mood rover & Ranger at Karseonge Dist. Darjeeling, West Bagal w.e.f. 15-10-12 to 19-10-12 (10 participant participated).

4. State level BSG Nipun Training Camp held at Tara Devi (Shimla) w.e.f. 15-09-12 to 19-09-12 (10 participant participated).

5. State level Praveen Training Camp held at at Tara Devi (Shimla) w.e.f. 31-07-12 to 04-08-12 (18 participant participated).

6. State level BSG Nipun Training Camp held at Tara Devi (Shimla) w.e.f. 18-09-12 to 22-09-12 (10 participant participated).

7. Water Sports Camp at Pong Dam (Kangra) w.e.f. 01-07-12 to 14-07-12 (04 participant participated).

SESSION 2013-14 :

1. Atal Bihari Institute of Mountainering and Allied sports Manali as w.e.f. 28-01-13 to 04-11-13 (4 participant participated).

2. Flag Day celebrated in the college campus on 7th Nov 2013.

3. State level BSG Training Camp held at Tara Devi (Shimla) w.e.f. 05-12-13 to 09-12-13 (05 participant participated).

4. State Level Republic Prade at Shimla w.e.f. 20-01-2014 to 26-01-2014 (09 participant participated).

SESSION 2014-15 :

1. Water Sports Camp at Pong Dam (Kangra) w.e.f. 16-08-14 to 29-08-14 (03 participant participated).

2. Flag Day celebrated in the college campus on 7th Nov 2014.

3. Two day camp organized in College campus 24-25 January 2015.

4. Republic Day celebrated in the college campus on 26th January 2015.

5. State Level Republic Day parade at Shimla w.e.f. 201-01-2014 to 26-01-2014 (09 participant participated).

6. State Level Moot held at G.C. Dehri w.e.f. 07-02-2015 to 11-02-2015 (BSG from all Himachal Pradesh participated in this camp).

RED RIBBON CLUB

SESSION 2011-12

1. 1st Dec : AIDS day observed and an awareness rally also organized.

2. Declamation contest and debate organized on 1st December.

3. Mehandi and Quiz competition.

SESSION 2012-13

1. Cleanliness drive launched on the college camps on 20th August.

2. Lectures organized on the occasion of AIDS Day alongwith an awareness rally.

3. Slogan writing competition held on 3rd December.

SESSION 2013-14

1. Poster making, slogan writing, and essay writing competitions held on 29th November 2013.

2. AIDS awareness rally held on World AIDS Day.

3. Cleanliness drive launched on the college campus on 8th December.

SESSION 2014-15

1. Cleanliness drive launched on the college campus on 18th August.

2. AIDS awareness rally held on 1st December.

3. Lectures on AIDS awareness and drug abuse held on 3rd December.

4. Slogan writing and Declamation contest held on 3rd December.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college publishes its annual magazine titled "HIMIKA" which proves the literary skills of the students and is a record of the cultural, sports and other activities conducted in the college.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has a Students' Union, elected democratically in the parliamentary method, consisting of President, Vice President, General Secretary, Joint Secretary, Class Representatives and members of others programmes such as NCC, NSS, Sports etc. Notification for College Union Election is announced by the University. A Returning Officer is appointed by the principal as per the recommendations of the college council, and elections are conducted as per the guidelines of Lyngdoh Commission. But during the session 2014-15 as the H.P. Govt. banned elections in the Higher Educational institutions, the office bearers CSCA were nominated on merit bases. The major activities of the Union include organizing various cultural events to enrich the talents as follows:

- *Organization of Annual Sports Meet*
- *Conduct of cultural Function "UMANG"*
- *Publication of College Magazine*
- *Selecting and supporting students for University festivals*
- *Facilitating the various programmes undertaken by the college*

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There are a number of bodies in the college with student representatives.

- *Central Student College Association*
- *Anti-ragging Cell*
- *Anti-sexual harassment Committee*
- *College Development Council*
- *Library Advisory Committee*
- *Student Welfare Committee*

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The Regular meetings are held with the members of Alumni institutions. The members evince been interest in the development of the college.

5.3.8. Any other relevant information regarding Student Support and Progression which the college would like to include.

The college has been in the frontline in assuring maximum support to the students in the form of scholarships, free ships and other financial assistance. Our efforts to provide travel allowance and tour fund to the students found success in the previous years. The college has been upgrading its infrastructure with a view to support our students academically. We have been submitting proposals for various student support programmes, and we feel that both UGC and state governments should make more liberal contributions to institutions situated in hilly, tribal and backward areas.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution‟s distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve institution‟s traditions and value orientations, vision for the future, etc.?

The college envisages an ambiance of excellence, inspiring value based education, and to create an enabling environment where the education provided for the benefit of mankind as well to develop creative and innovative professional of multi-faced personality through an interactive teaching and learning models with due consideration to ethics and values of individual core competency

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The head of the institution is responsible for assigning academic, administrative and extra-curricular work to the faculty at the beginning of every academic session. The head of the institution also asks for statement of progress in respect of various assignments from the faculty periodically to ensure the effective transaction of the teaching-learning processes. The Principal is empowered to take the necessary steps towards development of infrastructure, augmentation of library and laboratories, equipments of staff etc. Encourage the teaching staff to attend seminars, workshops, conferences refresher courses to achieve academic excellence.

6.1.3 What is the involvement of the leadership in ensuring:
- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

- Interaction with stakeholders
- Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The above steps ensure that the responsibilities are defined and communicated to the staff of the institution.

- *Meeting of respective academic/administrative Bodies are held frequently as per requirement.*
- *Clear definition of job profiles, job description and job responsibilities.*
- *Extracurricular activities assigned to the staff with periodic monitoring.*
- *Periodic staff council meeting.*

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Adequate information about the activities of the institution is obtained by the Principal through regular meetings with the faculty, student bodies Parent –Teacher Association.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The involvement of the staff for the improvement of effectiveness and efficiency of institutional processes is ensured through active involvement of the staff in institutional work through various committees and clubs.

6.1.6 How does the college groom leadership at various levels?

The Principal is the administrative and academic head of the institution. The Principal ensures the effective transaction of institutional processes as above. The Principal also establishes liaison between the college staff and state Education Department. He also ensures the welfare of staff and students to the extent possible for him.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments units of the institution and work towards decentralized governance system?

This college is wholly managed by the Department of Higher Education, Govt. of Himachal Pradesh. The Principal acts as the functionary appointed by the state government to manage the administrative and general affairs of the college. The college does not have any autonomy in terms of finances, recruitment of staff etc. which are managed and coordinated by the state government. Only the Parent–Teacher Association of the college possesses some autonomy in disbursement of funds collected in the name of the Association for developmental activities of the college.

6.1.8 Does the college promote a culture of participative management? If „yes‟, indicate the levels of participative management.

The college promotes a culture of participative management by involving and allows all the faculty to participate for the assessment of NAAC and for the preparation of self study report (SSR) and departmental profile.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the institutions have a formally stated quality policy. It is deployed and reviewed by the information gathered from students, parents, various committees on teaching learning and development of the institution are acknowledged for the further improvement of the performance and decision making. .

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes the Institute have a perspective plan for development. Every year, at the academic session various bodies: Advisory, Academic, Admission, construction, finance, purchase, and library

advisory committee are sole responsible to plan, chalk out and implement the work accordingly. At the end of the session in the same way, the said bodies meet for evaluation. In between meetings of the bodies are held from time to time for periodic monitoring.

6.2.3 Describe the internal organizational structure and decision making processes.

The internal functioning of the college is decentralized to ensure its proper functioning. The heads/senior teachers of different teaching departments are responsible for assigning teaching work to the other faculty members. The Bursar of the college monitors students" funds available for extra-curricular activities. Different committees of teachers help in smooth execution of academic and development activities. However, financial authority, to the extent permitted by the state government rests with the Principal.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

- *Teaching & Learning*

Modern teaching learning tools has been provided to the faculty to implement in the class room teaching. Faculties are advised to take extra doubt clear classes if any. Special arrangements have been made for spoken English, skill development and personality development of the students.

- *Research & Development*

Faculties are allowed for special leave to attend the seminars research activities etc. Most of the faculties are engaged for Ph.D. and national and international publication.

- *Community engagement*

Different types of Community engagement programmes are being conducted like Blood donation, Health camp, village adoption, awareness rallies etc.

- *Human resource management*

Faculty development programmes. Communication skills, GD skills, personality development for students, Organizational effectiveness is ensured through periodical reviews.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The principal as the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available, to review the activities of the institution through evaluation, periodical meetings with Alumni, Parents, students and staff regularly.

1.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The teachers are required to attend Refresher Courses, Orientation Programmes, Workshops and In Service Teacher Training programmes for the faculty.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

In each academic session, the committees are formed to accomplice the assigned task as per requirement of the time.

6.2.8 Does the affiliating University make a provision for according the status of autonomy to an affiliated institution? If „yes", what are the efforts made by the institution in obtaining autonomy?
No

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The institution has set up a grievance redressal cell to attend each and every complain and promptly solved the problems effectively. The Principal and senior staff members take care of the personal grievances of the staff and the students. However, grievances pertaining to service matters including matters of conduct are reported to the state education department

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

NIL

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If „yes"; what was the outcome and response of the institution to such an effort?

Yes, the institution has a mechanism for analyzing student feedback on institutional performance. Collecting by such feedbacks from the students the institution able to know the areas where the system is weak or strong. Accordingly action plan is being taken to rectify the areas where the institution seems to be weak.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

For the professional development of the teaching and non-teaching staff different type of innovative programmes are being introduced like stress management, Yoga, Computer awareness program, evaluation system, automation of office and accounts etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Principal as the Head of the Institution is the sole authority to motivate and empower the faculty to create an positive awareness on the teaching learning areas by using modern tools, special workshop and training is being imparted for all the employees to work, in a healthy and positive environment.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The information on multiple activities is appropriately captured and considered for better appraisal by:

- *Periodic monitoring of classroom teaching by the Principal.*
- *Feedback from all the stakeholders of the college, is passed on to the respective units and are acted upon.*
- *Self appraisal by the teachers.*

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Once the feedback system is completed, the outcome of the feedback system is being communicated to all the stakeholders accordingly.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

For the faculty staff, the Government has been providing welfare facilities like Health care, Group Insurance, PF, Gratuity , etc. As far as student amenities are concerned, the institution is extending facilities like Free Medical Aid, Canteen and library facilities etc.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Faculty is deputed by the Govt. of H.P. and college has no role regarding the selection of faculty.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The institution always monitors the effective and efficient use of available financial resources for the infrastructural development and teaching learning process. Money spent for the development is properly auditable by the charted accountant.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The accounts of the college are audited regularly. The audit is first conducted by the local audit dept. and then by the office of the State Accountant General to ensure efficiency and transparency in financial transaction. The last audit by the Accountant General"s office was conducted in the year 2008 and that by the local audit dept. in March 2011.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The college is adequately funded by the Govt. of Himachal Pradesh. The total budget allocation of the govt. for the college during the last three financial years under various heads is as follows:

Year	Budget (Rs.)
2011-12	29268768
2012-13	28473806
2013-14	20570116
2014-15	14609122

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The College Authority had made efforts to secure additional funding from the local public Representative of the area. The College has received a sum of Rs. 7,00,000.00 from public representatives as donations for the installation of college gate and Capt. Vikram Batra"s bust besides laying tiles in the inner precinct of college .

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If „yes", what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

d. How do students and alumni contribute to the effective functioning of the IQAC?

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC was formed in the year 2013. It does have members from the outside as well as from the students" community. The prime job of the IQAC is to plan for the holistic development of the students by preparing the proposals for creating the needed infrastructure as per the latest trends in the society. The Cell does plan in such a way so that there is adequate help from the Govt. in form of finances.
OSA is functioning effectively

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If, yes, give details on its operationalisation.

As the IQAC cell has been established recently the framework will be integrated and ensure for the development of all round academic and administrative activities.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If „yes", give details enumerating its impact.

Yes, the institution will provide training from now onwards for effective implementation of the Quality assurance procedures.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If „yes", how are the outcomes used to improve the institutional activities?

No such academic audit has been reviewed by the external peers.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

As the IQAC cell has been recently established the institution has planned to aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Class Tests/House Exams/Quizzes/Seminars

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution has always aggressively and seriously interested to communicate its quality assurance policies, mechanisms and outcomes to the various internal stakeholders in each and every interval and is preparing to prove its planning and outcome worthwhile by the review of the external peer team like NAAC.

CRITERIA VII : INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes. This college has started the concept of Green Audit. However, it is in its infancy stage. There is a botanical garden. The perennials trees are planted and best practices are adopted to make them survive the odds. A gardener is appointed for the upkeep of green cover in the campus.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation: All the class rooms and labs are well ventilated and illuminated by natural light to reduce the consumption of electrical energy.
- Use of renewable energy: The erection of Solar electricity system is under process.
- Water harvesting: Rain Water Harvesting is done at small scale within the campus.
- Check dam construction: No.
- Efforts for Carbon neutrality: No
- Plantation: Trees are planted in the campus on certain occasions to mark their celebrations by NSS/NCC units and others.
- Hazardous waste management: No
- e-waste management: No

7.2   Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college. The college has become a hub for the organization of Cultural, Sports and Academic activities. The activities have created an atmosphere of discipline, punctuality, competitiveness and self learning. The students take keen interest in participation in above listed activities along with community services like NSS.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

The college is endowed with highly dedicated faculty which has resulted in overall development of the institution. The initial step has been taken to start two self-financing courses (Professional in nature) in the college along with add -on courses. The UGC funds received have been utilized in building the essential infrastructure such as smart room etc. With the introduction of CBCS and limited number of seats, the quality of students" capital will show signs of improvements in the coming times.

Evaluative Report of the Departments/Faculty

Faculty: Science

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department/Faculty: **SCIENCE**

2. Year of Establishment   :   **1989**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

   UG: Physics /Chemistry/Maths/Botany/Zoology/Computer Science, PG : Mathematics

4. Names of Interdisciplinary courses and the departments/units involved: All of Above listed courses

5. Annual/ semester/choice based credit system (programme wise): CBCSl/Semester

6. Participation of the department in the courses offered by other departments: Partial Participation

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No

8. Details of courses/programmes discontinued (if any) with reasons: **Nil**

9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	02	02
Asst. Professor	13	13

10. Facutly profile with name, qualification, designation, specialization, (D.Sc/D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of year of experience	No. of Ph.D students guided for the last 4 years
Dr. Dharamvir Sing	Ph.D.	Assoc. Professor		20	Nil
Sh. Yogesh Paul	M.Phil	Asst. Professor		17	Nil
Sh. Sidharth	M.Phil	Asst. Professor		09	Nil
Dr. Akshay Kumar	Ph.D	Asst. Professor		05	Nil
Sh. Narinder Singh	M.Sc	Asst. Professor		05	Nil
Smt. Shashi Bala	M.Phil	Asst. Professor		05	Nil
Sh. Sushil Kumar	Ph.D	Asst. Professor		08	Nil
Dr. R.S. Chandel	Ph.D	Assoc. Professor		20	Nil
Dr. Ashish Ranjan	Ph.D	Asst. Professor		4.5	Nil
Sh. Niranjan Singh	M.Phil	Asst. Professor		25	Nil
Sh. Rohit Gandhi	M.Phil	Asst. Professor		3	Nil
Dr. Sanjeev Rana	Ph.D	Asst. Professor		3	Nil
Sh. Bovinder Katoch	M.Phil	Asst. Professor		09	Nil
Dr. Rakesh Kumar	Ph.D	Asst. Professor		09	Nil
Dr. Vikas Kumar	Ph.D	Asst. Professor		4.5	Nil
Sh. Vikash Bhasin	M.Phil	Asst. Professor		4.5	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise): **66:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **02/07**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ **MPhil/PG.: Ph. D. =08, M.Phil. = 07, PG = 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19.   Publications :

Name	No. of Publications (Research)	No. of Books
Dr. Dharamvir Sing	Nil	Nil
Sh. Yogesh Paul	Nil	Nil
Sh. Sidharth	Nil	Nil
Dr. Akshay Kumar	Nil	Nil
Sh. Narinder Singh	Nil	Nil
Smt. Shashi Bala	Nil	Nil
Sh. Sushil Kumar	Nil	Nil
Dr. R.S. Chandel	Nil	Nil
Dr. Ashish Ranjan	Nil	Nil
Sh. Niranjan Singh	Nil	Nil
Sh. Rohit Gandhi	Nil	Nil
Dr. Sanjeev Rana	Nil	Nil
Sh. Bovinder Katoch	Nil	Nil
Dr. Rakesh Kumar	Nil	01
Dr. Vikas Kumar	Nil	Nil
Sh. Vikash Bhasin	Nil	Nil

* a) Publication per faculty
* Number of papers published in peer reviewed journals (national / international) by faculty and students
* Number of publications listed in International Database (For

Eg: Web of Science, Scopus, Humanities International

Complete, Dare Database - International Social Sciences

Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial

Boards….: **Nil**

22. Student projects: **Nil**

a) Percentage of students who have done in-house projects including

inter departmental/programme

b)   Percentage of students placed for projects in organizations outside

the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists/ visitors to the

department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of

funding: **Nil**

a)National

b)International

26. Student profile programme/course wise:

Name of the Course/Programme (refer question No.4) B.Sc-I	Applications Received	Selected	Enrolled M	F	Pass Percentage
Physics	120	120	44	76	
Chemistry	60	60	21	39	
Botany	56	56	16	40	
Zoology	56	56	16	40	
Computer Science	60	60	26	34	
Mathematics	120	120	42	78	

*M = Male, F= Female

27. Diversity of Students

Name of the Course	% of students from the same State	% of students from other State	% of students from abroad
B.Sc	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?: Not Available

29. Student progression; Not Available

Students Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D	
Ph.D. to Post Doctoral	

Employed	
• Campus Selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library : 01

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: 02

d) Laboratories: 05

31. Number of students receiving financial assistance from college, University, government or other agencies: 99

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning: ICT Enabled

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Yes [NSS/ranger & Rovers, Red Ribbon Club]

35. SWOC analysis of the department and Future plans:

Strengths

- The faculty is endowed with highly qualified and dedicated staff.
- The selection of the faculty is done by State Public Service Commission.
- The faculty takes care of weaker students and conduct extra classes for them.
- Scholarships are awarded to deserving students.
- Two well equipped computer labs with internet facility are part of

Infrastructure.

- Well equipped science labs.

Weakness:

- The infrastructure is not proportionate to the number of students.

- There is no collaboration with the industry.

- The faculty is not stable as job is transferrable in nature.

- Finances resources are also limited.

Opportunities:

- Due to advancement in information technology, now the e- resources can be provided to the students with ease.

- Students get chance to participate in Sports, Cultural and other extension activities at State level.

- The faculty gets opportunity to participate in teacher training programmes to horn their administrative and academic skills.

Challenges:

- Due to large number of students in the class, it is an uphill task to interact

with each student and to understand their problems in the subject concerned.

- To build the infrastructure out of meager resources.

Faculty: Commerce

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department/Faculty : **COMMERCE**

2. Year of Establishment   :   **1981**

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

   UG   :   **B.Com**

4. Names of Interdisciplinary courses and the departments/units

   involved : Commerce Department/English Department/Hindi Department/History Department/ Political Science Department/Mathematics Department

5. Annual/Semester/choice based credit system (programme wise):

CBCSl/Semester

6. Participation of the department in the courses offered by other departments: Partial Participation

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No

8. Details of courses/programmes discontinued (if any) with reasons: **Nil**

9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	01	01
Asst. Professor	02	02

10.   Facutly profile with name, qualification, designation, specialization, (D.Sc/D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of year of experience	No. of Ph.D students guided for the last 4 years
Dr. Rajeev Kumar	Ph.D.	Assoc. Professor		15	Nil
Sh. Shashi Kumar	M.Phil	Asst. Professor		4.5	Nil
Dr. Sneh Lata	M.Phil	Asst. Professor		4.5	Nil

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: Nil

13. Student -Teacher Ratio (programme wise): 40:1

14. Number of academic support staff (technical) and administrative staff;

sanctioned and filled: 00/00

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: Ph. D. =01, M.Phil. = 01, PG = Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications :

Name	No. of Publications (Research)	No. of Books
Dr. Rajeev Kumar	Nil	02
Sh. Shashi Kumar	Nil	02
Ms. Sneh Lata	Nil	Nil

* a) Publication per faculty
* Number of papers published in peer reviewed journals (national / international) by faculty and students
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP
* SJR
* Impact factor
* h-index

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in
    a) National committees b) International Committees c) Editorial
       Boards….: **Nil**

22. Student projects: **Nil**
    a) Percentage of students who have done in-house projects including
       inter departmental/programme

b) Percentage of students placed for projects in organizations outside
   the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists/ visitors to the
    department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of
funding: **Nil**
a)National
b)International

26. Student profile programme/course wise:

Name of the Course/Programme (refer question No.4) B.Com-I	Applications Received	Selected	Enrolled		Pass Percentage
			M	F	
Commerce	120	120	48	72	

*M = Male, F= Female

27.   Diversity of Students

Name of the Course	% of students from the same State	% of students from other State	% of students from abroad
Commerce	100	0	0

28. How many students have cleared national and state competitive
    Examinations such as NET, SLET, GATE, Civil services, Defense
    services, etc. ?: **Not Available**

29. Student progression; **Not Available**

Students Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D	
Ph.D. to Post Doctoral	
Employed • Campus Selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library : 01

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Nil

d) Laboratories: Nil

31. Number of students receiving financial assistance from college,
University, government or other agencies: 58

32. Details on student enrichment programmes (special lectures /
workshops / seminar) with external experts: NIL

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33. Teaching methods adopted to improve student learning: Nil

34. Participation in Institutional Social Responsibility (ISR) and Extension
activities: Yes [NSS/ranger & Rovers, Red Ribbon Club]

35. SWOC analysis of the department and Future plans:

Strengths
- The faculty is endowed with highly qualified and dedicated staff.
- The selection of the faculty is done by State Public Service Commission.
- The faculty takes care of weaker students and conduct extra classes for them.
- Scholarships are awarded to deserving students.
- Three well equipped computer labs with internet facility are part of

Infrastructure.
- Well equipped classrooms

Weakness :
- The infrastructure is not proportionate to the number of students.
- There is no collaboration with the industry.
- The faculty is not stable as job is transferrable in nature.
- Finances resources are also limited.

Opportunities:
- Due to advancement in information technology, now the e- resources can be provided to the students with ease.
- Students get chance to participate in Sports, Cultural and other extension activities at State level.
- The faculty gets opportunity to participate in teacher training programmes to horn their administrative and academic skills.

Challenges:
- Due to large number of students in the class, it is an uphill task to interact

with each student and to understand their problems in the subject concerned.
- To build the infrastructure out of meager resources.

Faculty: Arts

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department/Faculty: **ARTS**

2. Year of Establishment   :   **1972**

3. Names of Programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

    UG: English, Hindi, Economics, History, Pol.Sc., Sanskrit, Physical Education, Music

    PG : Economics

4. Names of Interdisciplinary courses and the departments/units

    involved : All of Above listed courses

5. Annual/ semester/choice based credit system (programme wise):

    CBCSl/Semester

6. Participation of the department in the courses offered by other

    departments: Partial Participation

7. Courses in collaboration with other universities, industries, foreign

    institutions, etc. : **No**

8. Details of courses/programmes discontinued (if any) with reasons:

    Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	07	07
Asst. Professor	12	06

10.   Facutly profile with name, qualification, designation, specialization,

       (D.Sc/D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of year of experience	No. of Ph.D students guided for the last 4 years
Sh. Sukhpal Singh	M.Phil	Assoc. Professor		17	Nil
Dr. Rajesh Attri	Ph.D	Assoc. Professor		16	Nil
Sh. Ashwani Kumar	M.Phil	Assoc. Professor		16	Nil
Smt. Reema	M.Phil.	Asst. Professor		5	Nil
Smt. Neeru Thakur	M.Phil	Assoc. Professor		18	Nil
Sh. Parmel Singh	M.Phil	Assoc. Professor		17	Nil
Smt. Kiran Kanta	M.Phil.	Assoc. Professor		25	Nil
Sh. Shashi Bhushan	M.Phil.	Assoc. Professor		16	Nil
Sh. Rakesh Pushp	M.Phil.	Asst. Professor		4.5	Nil
Sh. Manjit Singh	M.Phil	Asst. Professor		15	Nil
Dr. Vinod Kumar	Ph.D.	Asst. Professor		15	Nil
Dr. Amrit Lal Sharma	Ph.D	Asst. Professor		08	Nil
Dr. Manju Puri	Ph.D.	Asst. Professor		1	Nil

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise): **33:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: Ph. D. =04, M.Phil. = 09, PG = Nil
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc.

and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications :

Name	No. of Publications (Research)	No. of Books
Sh. Sukhpal Singh	Nil	Nil
Dr. Rajesh Attri	Nil	Nil
Sh. Ashwani Kumar	Nil	Nil
Smt. Reema	Nil	01
Smt. Neeru Thakur	Nil	Nil
Sh. Parmel Singh	Nil	Nil
Smt. Kiran Kanta	Nil	Nil
Sh. Shashi Bhushan	Nil	Nil
Sh. Rakesh Pushp	Nil	Nil
Sh. Manjit Singh	Nil	Nil
Dr. Vinod Kumar	Nil	Nil
Dr. Amrit Lal Sharma	Nil	Nil
Dr. Manju Puri	04	Nil

* a) Publication per faculty
* Number of papers published in peer reviewed journals (national / international) by faculty and students
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP
* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated: Nil

21. Faculty as members in
    a) National committees b) International Committees c) Editorial
       Boards….: Nil

22. Student projects: Nil
    a) Percentage of students who have done in-house projects including
       inter departmental/programme
b) Percentage of students placed for projects in organizations outside
   the institution i.e.in Research laboratories/Industry/other agencies

23. Awards/ Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/ visitors to the
    department: Nil

25. Seminars/ Conferences/Workshops organized & the source of
funding: Nil
a)National
b)International

26. Student profile programme/course wise:

Name of the Course/Programme (refer question No.4) BA	Applications Received	Selected	Enrolled M	F	Pass Percentage
English	45	45	18	27	
Hindi	58	58	23	35	

History	60	60	20	40	
Pol.Science	60	60	19	41	
Economics	58	58	18	40	
Sanskrit	51	51	20	31	
Music	48	48	17	31	
Physical Edu.	52	52	31	21	

*M = Male, F= Female

27.   Diversity of Students

Name of the Course	% of students from the same State	% of students from other State	% of students from abroad
BA	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?: Not Available

29. Student progression; Not Available

Students Progression	Against % enrolled
UG to PG	
PG to M.Phil	
PG to Ph.D	
Ph.D. to Post Doctoral	
Employed • Campus Selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library : 01

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Nil

d) Laboratories: Nil

31. Number of students receiving financial assistance from college, University, government or other agencies: 101

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning: Nil

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Yes [NSS/ranger & Rovers, Red Ribbon Club]

35. SWOC analysis of the department and Future plans:

Strengths

- The faculty is endowed with highly qualified and dedicated staff.
- The selection of the faculty is done by State Public Service Commission.
- The faculty takes care of weaker students and conduct extra classes for them.
- Scholarships are awarded to deserving students.
- Three well equipped computer labs with internet facility are part of

Infrastructure.

- Well equipped classrooms.

Weakness:

- The infrastructure is not proportionate to the number of students.
- There is no collaboration with the industry.
- The faculty is not stable as job is transferrable in nature.
- Finances resources are also limited.

Opportunities:

- Due to advancement in information technology, now the e- resources can be provided to the students with ease.

- Students get chance to participate in Sports, Cultural and other extension activities at State level.
- The faculty gets opportunity to participate in teacher training programmes to horn their administrative and academic skills.

Challenges:

- Due to large number of students in the class, it is an uphill task to interact

  with each student and to understand their problems in the subject concerned.
- To build the infrastructure out of meager resources.

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self–Study Report (SSR) is true to the best of my knowledge.

The SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware the Peer team will validate the information provided in this SSR during the peer team visit.

Principal

Govt. College

Dehri.

Place: Dehri.

Date: June 2015